Being SMART rules!

S - Safe

Keep safe by being careful not to give out personal information when you are chatting or posting online. Personal information includes your email address, phone number and password.

M - Meeting

Meeting someone you have only been in touch with online can be dangerous. Only do so with your parents or carers permission and even then only when they can be present. Remember online friends are still strangers even if you have been talking to them for a long time.

A - Accepting

Accepting emails, IM messages, or opening files, pictures or texts from people you don't know or trust can lead to problems. They may contain viruses or nasty messages!

R - Reliable

Someone online might lie about who they are and information on the internet may not be true. Always check information with other websites, books or someone who knows. If you like chatting online it's best to only chat to your real world friends and family.

T - Tell

Tell your parent, carer or a trusted adult if someone or something makes you feel uncomfortable or worried, or if you or someone you know is being bullied online.

Remember!

We are all responsible for online safety. Teachers, adults, children and parents!

All children are responsible for reporting anything that worries or upsets them.

Some Helpful Websites

http://www.kidsmart.org.uk/

http://www.safetynetkids.org.uk/

www.nspcc.org.uk/preventing-abuse/keeping-children-safe/online-safety/

http://www.bbc.co.uk/cbbc/curations/stay-safe

www.thinkuknow.co.uk

Online Safety Policy for Children

This booklet is to help keep children safe when using electronic devices. It has lots of handy tips to help children remember how to be safe.



What is E-Safety?

This can also be called 'internet safety', 'online safety' or 'web safety'.
It is how we keep ourselves safe and how to behave responsibly when using on line systems.

How does my school keep me safe?

- The school has anti-virus software to keep viruses away from school devices.
- The school has internet filters to make sure we only see things that are suitable for our age.
- The school keeps its network and Wi-Fi access secure.
- The school makes sure that all staff have training to help keep children safe on the internet.
- Each class has e-safety focus lessons to start each half-term.



What does our school do if there is an E-Safety issue?

- We listen to the children involved.
- We report any inappropriate websites.
- We record any complaints about online behaviour.
- We encourage children to understand the consequences of their online behaviour.
- We contact parents or carers to involve them.

The internet is great because:

- You can learn lots of new things.
- You can keep in touch with friends and family.
- It can help you with your school work.
- You can have fun and play games.
- It brings a whole world of knowledge and learning to our fingertips.



What I must do when online:

- Always think carefully about what you post online. Could it be misunderstood or upset someone?
- Always check that anyone in your photo is happy for you to post it before you add it to social media.
- Remember writing in capitals means you are SHOUTING!
- Always sign off and tell an adult if you see something you are not happy with.

What should I do if people are mean online or I see something that worries me?

- Tell an adult you trust straight away.
- Keep any comments, photos or messages to show the adult.
- Try to ignore the person.
- After saving any hurtful messages, block or delete that person who is not using the correct digital etiquette.

Some online dangers are:

- **Cyber bullying** - sending unkind texts, e-mails, pictures, swearing on games consoles and sites.
- **Stranger danger** - you cannot always be sure who you are talking to when online. Always be very careful about who you talk to on social media and log off if you are not sure.
- **Swearing** - seeing, hearing or using swear words can cause upset.
- **Content** - some things on the internet are not for children to view.
- **Viruses** - some emails and websites have bugs that may harm your computer, phone, tablet etc.